

# UTEP COLLEGE OF HEALTH SCIENCES – Summer/Fall 2024 Advising Information

	<p><b>Registration opens by Classification (based on Cumulative Earned Credits)</b>  <u>Seniors</u> (90+ credit hours) – April 1<sup>st</sup>  <u>Juniors</u> (60-89 credit hours) – April 8<sup>th</sup>  <u>Sophomores</u> (30-59 credit hours) – April 15<sup>th</sup>  <u>Freshmen</u> (0- 29 credit hours) – April 22<sup>nd</sup>            Credit total does <b>NOT</b> include the hours are you registered for in current semester</p> <p><i>Special Populations (Military-Affiliated, Student-Athletes, CASS Registered) may have an earlier registration date.</i></p>	<b>REGISTRATION DATES</b>
<b>REGISTRATION ERRORS</b>	<p style="text-align: center;"><b>Most Common Registration Errors</b></p> <p><u>Class Restriction</u> – Restricted to Specific Classification (i.e. Jr. Status Required)  <u>Departmental Approval</u> – Requires Approval from the Course’s Department*  <u>Prerequisite &amp; Test Score Error</u> – Course or Placement Test Required</p> <p style="text-align: center;">*<b>For Permissions/Overrides:</b> Email your <b><u>academic advisor</u></b></p>	
	<p style="text-align: center;"><b>University Career Center</b>  <a href="https://www.utep.edu/student-affairs/careers/">https://www.utep.edu/student-affairs/careers/</a></p> <p>As you complete your undergraduate degree, it is never too early to get involved on campus and prepare for a career after graduation. The University Career Center provides career planning tools for career preparation, internship opportunities, and student timelines to guide you on your path to success.</p> <p>You can contact the Career Center at <a href="mailto:careers@utep.edu">careers@utep.edu</a> or 915-747-5640            Located in Union West Room 103</p>	<b>UNIVERSITY CAREER CENTER</b>
<b>COURSE WAITLISTS</b>	<p style="text-align: center;"><b>A waitlist is used if you want to “get in line” for a spot in a full class</b></p> <ol style="list-style-type: none"> <li>1. Check if course has a waitlist available under “Status.”</li> <li>2. If waitlist space is available, click “Add.”</li> <li>3. In the “Summary” box, select “Placed on the course waitlist” from drop down menu for specified course. Click “Submit.”</li> <li>4. You will be notified by email if space is available and you have ONLY 24 hours to go into Goldmine and register for the course.</li> </ol> <p><i>For assistance on how to register for a waitlist or how to register for courses, call <b>Enrollment Services</b> (915-747-7321)</i></p>	
	<p><b>Have questions?</b> If you have any questions, email your advisor from your <a href="mailto:miners.utep.edu">miners.utep.edu</a> email with the following information: 1) Name, 2) UTEP ID, 3) Request/Questions</p> <p><b>Academic Advisors (Assigned based on first letter of student’s last name):</b></p> <ul style="list-style-type: none"> <li>• A, B, C, I, J, K      <b>Denise Tovar</b> <a href="mailto:datovar2@utep.edu">datovar2@utep.edu</a></li> <li>• D, E, F, G, H, Q, W, X, Y, Z      <b>Samantha Fernandez</b> <a href="mailto:snfernandez@utep.edu">snfernandez@utep.edu</a></li> <li>• L, M, N, O, P      <b>Alejandra Avalos</b> <a href="mailto:aavalos8@utep.edu">aavalos8@utep.edu</a></li> <li>• R, S, T, U, V      <b>Alondra Miranda</b> <a href="mailto:ajmiranda@utep.edu">ajmiranda@utep.edu</a></li> </ul> <p><b>CHECKING EMAIL:</b> You are responsible for checking and reading your miners.utep.edu email regularly - at least once/day is suggested. Important information (including graduation information, urgent deadlines, advising information) will only be sent via email.</p>	<b>ADVISOR CONTACT INFO</b>

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## FINANCIAL AID ELIGIBILITY INFORMATION

1. Federal financial aid will only count courses required for your degree plan for aid eligibility.
  2. **Check your courses:** After you register, log on to Goldmine, select “Degree Evaluation” and follow the steps to generate your request. At the top of this report you will find “Area Name: Non-Contributing Courses.”
- If there are no courses listed there (as shown below), then all of your registered courses are required for your degree and will count towards your financial aid eligibility.

### Area Name: Non-Contributing Courses

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.

Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing						
Total Credits and GPA :					0	0.00	

- If there are any courses listed there (as shown below), then those courses are currently **not counting towards** your financial aid eligibility. If you believe any course(s) listed here is/are **required** for your degree plan, **contact your academic advisor as soon as possible** so they can check your records and provide assistance.

### Area Name: Non-Contributing Courses

These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.

Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing	Fall 2020 PE 1101	Fitness for Life		1.0	Reg	
		Summer 2020 WS 3390	Women’s Studies: Special Topics		3.0	Reg	
Total Credits and GPA :					0	4.00	

Consult this webpage for more information:

<https://www.utep.edu/student-affairs/financialaid/eligibility/degree-plan.html>